



SPECIAL EVENTS RENTALS AT THE FRASER RIVER DISCOVERY CENTRE
BOOKING CONFIRMATION FORM

Thank you for your inquiry regarding special event rentals. Please print out the following form, complete it and forward to Celina Strachan, Operations Assistant at by fax: 604.521.9401 or email: info@fraserriverdiscovery.org or mail to Fraser River Discovery Centre 788 Quayside Drive New Westminster, B.C.V3M 6Z6. To secure your reservation we require the following additional information:

Contact Name:	Contact Title:		
Organization:			
Address:			
City, Province:	Postal Code:		
Contact Email:	Contact Phone:		
Date Requested:	Contact Fax:		
Nature/Name of Event:			
Event Start Time: (including set-up)	Event End Time: (including clean-up)		
Anticipated attendance:			
Room (s) Requested:	Upper Gallery <input type="checkbox"/>	Middle Gallery <input type="checkbox"/>	Kitchen <input type="checkbox"/>
	Theatre <input type="checkbox"/>	Lower Gallery <input type="checkbox"/>	Resource Room <input type="checkbox"/>

Additional Requests: _____

Set up Information: _____

For FRDC Staff Use Only

Rental Cost:	Deposit Paid:	
GST:	Amount Due:	
Total:		